

**Personal Information**

Name: \_\_\_\_\_

Date of Birth: \_\_\_\_\_

Social Security Number: \_\_\_\_\_

Male  Female

Minor  Single  Married

Spouse: \_\_\_\_\_

Parents / Guardian (*if a minor*):  
\_\_\_\_\_

Employer: \_\_\_\_\_

If a student, name of school or college:  
\_\_\_\_\_

**Financial and Billing Information**

Responsible Party (*person responsible for financial obligations*):  Check if same as patient

Relationship of responsible party to patient:  
\_\_\_\_\_

Social Security Number: \_\_\_\_\_

Home address of responsible party:  
\_\_\_\_\_

Phone number of responsible party:  
\_\_\_\_\_

**Contact Information**

Mailing address: \_\_\_\_\_  
\_\_\_\_\_

Emergency Contact:  
\_\_\_\_\_

*Name* *Phone*

Home Phone: \_\_\_\_\_

Cell Phone: \_\_\_\_\_

Work Phone: \_\_\_\_\_

Email: \_\_\_\_\_

Preference for appointment reminders:  Home Phone  Cell Phone  Email  Text

Is it OK to leave messages on your voicemail and/or answering machine?  Yes  No

Please check below the names of the persons you permit us to discuss your treatment and billing with:

parents  children  spouse  boyfriend/girlfriend  other \_\_\_\_\_

**Acknowledgement of Receipt of Notice of Privacy Practices**

I have had full opportunity to read and consider the contents of this office's Notice of Privacy Practices. I understand that, by signing this form I am giving consent to use and disclose my protected health information to carry out treatment, payment activities, and health care operations. I understand I may refuse to sign this acknowledgement.

\_\_\_\_\_  
Signature of patient/parent

\_\_\_\_\_  
Date